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**HEALTH COMMISSION  
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**MINUTES**  
**HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING**  
**Tuesday January 4, 2022 2:00 p.m.**  
**Remote Meeting via Webex Event**

**1) CALL TO ORDER**

Present: Commissioner Cecilia Chung, Chair  
Commissioner Edward Chow, MD, Member  
Commissioner Tessie Guillermo, Member

The meeting was called to order at 2:01pm.

**2) APPROVAL OF THE MINUTES OF THE HEALTH COMMISSION FINANCE AND PLANNING COMMITTEE MEETING OF DECEMBER 7, 2021.**

Action Taken: The Committee unanimously approved the December 7, 2021 minutes.

**3) MONTHLY CONTRACTS REPORT**

Michelle Ruggels, Director of the SFDPH Business Office, presented the item.

Commissioner Comments:

Regarding the Positive Resource Center contract, Commissioner Chow asked for clarification regarding the one-time increase. Dean Goodwin, Director of HIV Health Services, stated that the Board of Supervisors contributed funds to this contract to assist with the cost of doing business; there is also transitional care facility funds included and HOPWA funding for Leland House operations.

Regarding the Instituto Familiar De La Raza contract, Commissioner Chung noted that the contract term started July 1<sup>st</sup>. Ms. Ruggels stated that the DPH is requesting a retroactive contract due to staffing capacity during the pandemic.

Action Taken: The Committee recommended that the full Health Commission approve the report.

- 4) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH 314E CORPORATION (314E), IN THE AMOUNT OF \$3,000,000, TO PROVIDE AS-NEEDED SPECIALIZED IT SUPPORT SERVICES FOR MENTAL HEALTH SAN FRANCISCO (MHSF). THIS REQUEST HAS AN INITIAL TERM OF FEBRUARY 1, 2022 THROUGH JANUARY 31, 2025 (3 YEARS). THE CONTRACT HAS THE OPTION TO EXTEND THE INITIAL TERM FOR A MAXIMUM OF 6 YEARS, OR 72 ADDITIONAL MONTHS THROUGH JANUARY 31, 2031.**

Eric Raffin, DPH CIO, presented items 4, 5, and 6 together.

Commissioner Comments:

Note: Comments below pertain to items 4, 5, and 6.

Commissioner Chow noted that historically, the DPH has kept its Behavioral Health Services patient data separate from its medical data systems. He also asked why the unit cost for the 314 E Corporation is higher than the other contracts. Mr. Raffin stated that DPH Behavioral Health Services data will likely remain in the AVATAR system for the immediate future. AVATAR data is combined with EPIC data for analysis. Mr. Raffin stated that the project management rate is higher for the 314E Corporation contract.

Commissioner Chow asked if he was using EPIC, could he also see data from AVATAR on the same screen. Mr. Raffin stated that both systems are operating on a national network. It is possible to access either type of data in both EPIC and AVATAR if the client identifiers match.

Commissioner Chung asked if Deloitte is a local company. Stuart Reasons, Deloitte Consulting, stated that the company has a San Francisco address but its headquarters is not in the city.

Action Taken: The Committee recommended that the full Health Commission approve the contract.

- 5) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH DELOITTE CONSULTING LLP (DELOITTE), IN THE AMOUNT OF \$3,000,000, TO PROVIDE AS-NEEDED SPECIALIZED IT SUPPORT SERVICES FOR MENTAL HEALTH SAN FRANCISCO (MHSF). THIS REQUEST HAS AN INITIAL TERM OF FEBRUARY 1, 2022 THROUGH JANUARY 31, 2025 (3 YEARS). THE CONTRACT HAS THE OPTION TO EXTEND THE INITIAL TERM FOR A MAXIMUM OF 6 YEARS, OR 72 ADDITIONAL MONTHS THROUGH JANUARY 31, 2031.**

Eric Raffin, DPH CIO, presented items 4, 5, and 6 together.

Commissioner Comments:

See item 4 comments.

Action Taken: The Committee recommended that the full Health Commission approve the contract.

- 6) **REQUEST FOR APPROVAL OF A NEW CONTRACT WITH KPMG LLP (KPMG), IN THE AMOUNT OF \$3,000,000, TO PROVIDE AS-NEEDED SPECIALIZED IT SUPPORT SERVICES FOR MENTAL HEALTH SAN FRANCISCO (MHSF). THIS REQUEST HAS AN INITIAL TERM OF FEBRUARY 1, 2022 THROUGH JANUARY 31, 2025 (3 YEARS). THE CONTRACT HAS THE OPTION TO EXTEND THE INITIAL TERM FOR A MAXIMUM OF 6 YEARS, OR 72 ADDITIONAL MONTHS THROUGH JANUARY 31, 2031.**

Eric Raffin, DPH CIO, presented items 4, 5, and 6 together.

Commissioner Comments:

See item 4 comments.

Action Taken: The Committee recommended that the full Health Commission approve the contract.

**7) EMERGING ISSUES**

This item was not discussed.

**8) PUBLIC COMMENT**

There was not public comment.

**9) ADJOURNMENT**

The meeting was adjourned at 2:29pm.